



Community Council

December 15, 2008

Dealing with Job Loss

- Deal with emotions – move forward
 - File for Unemployment
 - by phone @ 512-340-4300
 - online @ www.texasworkforce.org
 - Examine finances – make a budget
 - Refresh your resume
 - Make job searching your new job
 - develop a daily action plan
 - network
 - increase your online presence
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Dealing with Job Loss

- Research the labor market
 - Assess your interests, skills & abilities
 - Visit you local one-stop career center
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Available Employment Services

- Current job listings & referrals to employers that are hiring
 - Job search workshops: resume writing, interviewing skills, job applications, job search planning, and more
 - Job Clubs
 - Career and labor market information
 - Career counseling
 - Information and assistance with Unemployment Insurance claims
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Available Employment Services

- Information on education and training programs & providers
 - Financial aid for occupational training, retraining or skills upgrading for those that qualify
 - Assistance with GED, ESL, Adult Basic Education
 - Information and referral to community partners
 - Supportive services
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Available Employment Services

- Job fairs
 - Resources for self-directed job search:
 - use of computers, printers, fax machines, copiers, and phones
 - online job search engines
 - self assessment tools
 - templates for resumes, cover-letters and thank-you notes
 - Newspapers, publications and videos
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Convenient Locations

- 6505 Airport Blvd. (next to Highland Mall)
- 3401 Webberville Rd. (ACC's Eastview Campus)
- 4175 Freidrich Lane (South near Omni Hotel – Ben White and IH35)

www.wfscapitalarea.com



Emerging Industries

- Biotechnology/Life Sciences
 - Research & Development
 - Biomanufacturing & Production
 - Renewable Energy
 - Solar panel manufacturing
 - Solar panel installation & maintenance
 - Green collar jobs
 - Digital Media/Gaming
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Emerging Jobs

- Medical & Clinical Lab Technologists & Technicians
 - Pharmacy Techs
 - Biological Technicians
 - Chemical Technicians
 - Clinical Research Associates/Coordinators
 - Graphic Designers
 - Multi-Media Specialists
 - Information/Computer Security Specialists
 - PV Solar Installers – Technicians
 - Engineering Technicians
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Demand Occupations

- Accountants & Auditors
 - Bookkeeping, Accounting & Auditing Clerks
 - Auto Mechanics
 - Electricians
 - Plumbers
 - Teachers (Elementary, Middle, Secondary)
 - Secretaries
 - Administrative Assistants
 - Computer Software Engineers
 - Computer Support Specialists
 - Computer Systems Analysts
 - Network & Computer Systems Administrators
 - Customer Service Reps.
 - Registered Nurses
 - Licensed Vocational Nurses
 - Medical Assistants
 - Surgical Technologists
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What Employers Are Looking For

- High levels of basic skills (reading/math)
 - Science, Technology, Engineering & Math Skills
 - Strong work ethics & habits
 - Workplace basics: problem-solving, critical thinking, teamwork, communications, etc.
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